# Tools, methodologies and training materials



# Sustainable Urban Mobility Plans (SUMPs) Toolkit

 <u>Developing Sustainable Urban Mobility Plans - Guidelines for MobiliseYourCity geographies</u> (English, French, Spanish)

This publication contains all key information around SUMPs and explains the SUMP elaboration process, structured in phases and steps.

# • Sustainable Urban Mobility Plans FAQs (English)

Top 20 questions that are most frequently asked by city and national counterparts and consulting companies are answered in this document.

# • Topic guide - Participatory processes in urban mobility planning (English)

This topic guide aims to support practitioners (local authorities, mobility experts, consultants, and international development officials) in conducting participatory processes for SUMPs preparation.

# • Topic guide - Transport modelling for mobility planning (English)

This topic guide provides insights into transport modelling and its pertinence and suggests a step-by-step guide to integrate this analysis tool when preparing a SUMP. It aims to propose a methodology of reflection and a set of questions to ask oneself to build a coherent, realistic, and locally-based transport model if needed.

# • Core Indicators and Monitoring Framework (English)

Impact indicators need to be used to monitor, report and evaluate the impact of a SUMP/NUMP. This publication defines the key indicators to be included in the MRV approach for each SUMP/NUMP.

# • MobiliseYourCity SUMP Model Terms of Reference (English, French, Spanish)

One of the most widely used tools of MobiliseYourCity, these comprehensive ToRs include all the objectives, scope, tasks and other requirements to be fulfilled by the consultants/consulting firm. With minimal adaptations, the ToRs can be quickly adapted to the unique needs of different cities.

## · Annotated Table of Contents for Sustainable Urban Mobility Plans (SUMPs) (English)

The Annotated table of contents ensures the quality and consistency of the final deliverable by the consultant's assignment, which is the NUMP document. It provides guidance to write such a document and contains a standardised chapter structure with tables, figures and examples from finished SUMPs.

### Modelar y planificar la movilidad urbana en tiempos de crisis (Spanish)

This document gathers the experience of four cities that faced this situation during the preparation stage of the SUMP developed in the framework of the EUROCLIMA+ Programme and is intended for municipalities that are considering developing a SUMP in a context of crisis.

# • Driving change: reforming urban bus services (English)

This bus sector reform policy paper is for city authorities who seek to transform bus services in response to user expectations and environmental challenges. It builds on experience from cities in emerging markets and on proceedings of the bus sector reform seminar held at the EBRD in London in July 2017.

# • Going electric: a pathway to zero-emission buses (English)

This Policy Paper is intended to facilitate policymaking and the development of electric bus schemes, and to assist project finance. It summarises emerging good practices across a range of important topics and geographies.



# National Urban Mobility Policies and Investment Programmes (NUMPs) Toolkit

National Urban Mobility Policies and Investment Programmes (NUMP) - Guidelines (English, French, Spanish)

This guide defines the NUMP concept and explains what national governments can do to support cities transition to sustainable urban mobility. The NUMP elaboration process is presented in detail using the same approach as the SUMP Guidelines.

• NUMP Model Terms of Reference (English, French, Spanish)

One of the most widely used tools of MobiliseYourCity, these comprehensive ToRs include all the objectives, scope, tasks and other requirements to be fulfilled by the consultants/consulting firm. With minimal adaptations, the ToRs can be quickly adapted to the unique needs of different countries.

# Paratransit Toolkit

Tool I – Understanding Paratransit - Global overview and local challenges (French) NEW

The objective of this document is to provide the key to understanding the sector, notably by reviewing the main characteristics of artisanal transport and its performance, from a threefold technical, financial and social point of view.

• Tool II - Diagnosing Paratransit - A practical guide with 6 key questions (French) V.2

The objective of this document is to provide decision-makers and practitioners with a practical guide to conducting a systemic diagnosis of small-scale transport in a city.

Tool III - Reforming Paratransit - Catalogue of practical measures (French) V.2

The objective of this document is to provide policy makers and practitioners with a practical catalogue of 55 measures to improve the performance of small-scale transport.

• Tool IV - Examples of paratransit reforms - Case studies (French) NEW

The aim of this paper is to provide policy makers and practitioners with practical examples of small-scale transport reforms - or attempted reforms - from around the world.

Paratransit in Asia: Scalable Solutions to Reform, Modernise and Integrate (English)

This document is proposing a comprehensive diagnosis highlighting Asian singularities and introducing guidance to transform paratransit at different levels (i.e. national, local and project levels). These recommendations are complementary and derived from the existing MobiliseYourCity Paratransit Toolkit.

• Recommendations for Abidjan on the professionalisation of paratransit (French)

The recommendations presented in this document were prepared in the framework of a study funded by GIZ (as part of the MobiliseYourCity Partnership) and carried out by Transitec, in partnership with EcoAccess and Transport for Cairo (TfC).

# **GHG Emissions Calculator Toolkit**

MobiliseYourCity Emissions Calculator (English, French, Spanish)

This tool is an excel table to be used by cities, countries and consultants to calculate the impact of a SUMP/NUMP. The tool is used for scenario modelling, projecting emission pathways in a business-as-usual and SUMP/NUMP scenarios.

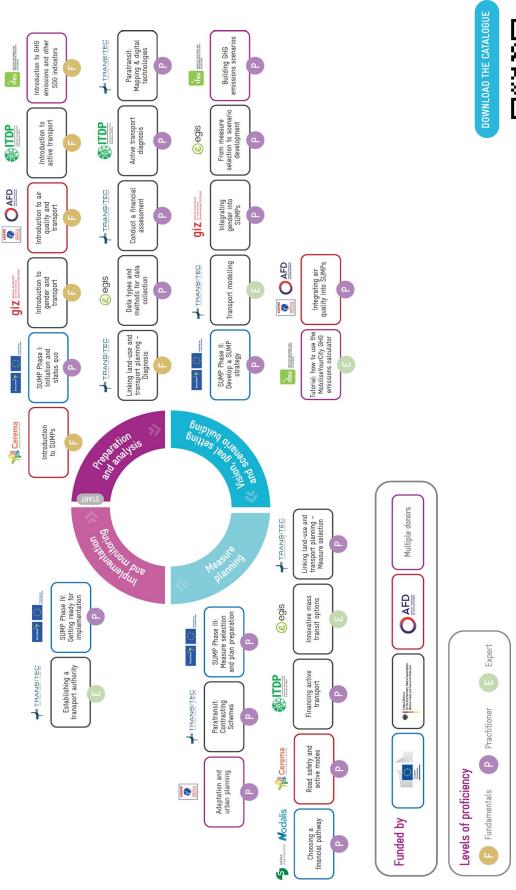
User Manual for the MobiliseYourCity Emissions Calculator (English)

This manual helps users navigating through the different functionalities of the MobiliseYourCity Emisisons Calculator, which should enable them to calculate a GHG inventory for a chosen reference year and the impact of scenarios for future years — up to 2050.

MobiliseYourCity Monitoring and Reporting Approach for GHG Emissions (English)

This publication sets out the greenhouse gas monitoring and reporting principles for the MobiliseYourCity Partnership for our member to cities track the development of transport related GHG emissions ( $CO_2$ ,  $CH_4$  and  $N_2O$ ) for their city.

# Mobilise Your City Training Materials



In order to scale up capacity building, the Partnership has made available training materials on all the topics covered in our strategy. These training materials include everything a trainer needs to organise and conduct a session, from PowerPoint presentations to exercises and additional resources for participants. You can access an explanatory catalogue by scanning the QR code or acces the trainings by writing to the MobiliseYourCity Secretariat at contact@mobiliseyourcity.net



# For more information

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